

Mayor and City Council Update March 13, 2020

To: Mayor and Council
From: Administration
CC: Department Heads



Library

Programming Cancelled – Due to updated CDC guidelines for COVID-19, Smyrna Library has cancelled all remaining programming for the month of March. No decisions have been made about April programming yet. Announcements about the cancellations were posted on Facebook; flyers were posted in the library, and all library customers were emailed a notice.

Blood Drive – The American Red Cross has a Blood Drive scheduled in the library meeting room on Monday, March 23. Mary has been in contact with the coordinator, and they still plan to hold their drive. Participants are scheduled in small groups, and the personnel are trained to take precautions to keep themselves and participants safe. The drive is scheduled for 12-4 p.m.

Marketing Plans – Foot traffic has already declined a bit in the library this week, so we will utilize our PR tools to raise awareness about the library's virtual collections like eBooks and eAudiobooks.

Department of Environmental Services (KSB)

An RFQ is being issued this week for energy performance.

Staff met with GA Power this week to look at a couple more sites for the stations. We should be receiving the quotes for two more sites by early next week.

Smyrna Outdoor Market:

- The Outdoor Market Manager position has been posted.
- Applications for vendors will start being accepted on Monday, March 9.

Keep Smyrna Beautiful:

Board Training:

Keep Smyrna Beautiful board members and staff attended a board training on Saturday.

Shred Fest:

THIS EVENT HAS BEEN POSTPONED!

The Great Smyrna Cleanup (Great American Cleanup):

THIS EVENT HAS BEEN POSTPONED.

Recycling Center:

Employment:

The Full-time Recycling Attendant position has been posted.

Parks & Recreation

AARP Tax Aid continues to prepare taxes at the Wolfe Center through April 15. March 11, they processed 40+ tax returns.

Last week we interviewed 6 candidates for the Recreation Coordinator position. We have narrowed it down to two choices. We have scheduled panel interviews for those two on March 17.

A group of Wolfe Center members went to Doll's Head Trail for a Hike on Saturday March 7, 2020.



We are in the process of planning our annual Easter event. This event will be held on April 4 from 5:00 – 8:00 pm at the Smyrna Community Center.

We will be hosting Spring Break Camp the week of April 6 – 9, 2020.

Since January 1st we have received over 23" of rain in the Smyrna area, and because of this have only been able to mow the city's ballfields on an average of once every other week. For both outdoor work tasks and our general moral, we have our fingers crossed that these record breaking rain totals are going to taper off and allow us some sunshine filled days in the near future. During these most recent rain showers, we have identified a few drainage issues around our parks and have addressed them with our internal staff by installing a somewhat modified French drain system at each trouble spot which has already proven effective.

Last week both the tree art sculpture and surrounding landscape were installed in the heart of Concord Linear Park. This is the first and only outdoor exhibit of its kind in the entire city and on the next sunny day, I encourage everyone to stop by the park and admire the new feature (photo attached).

With the beginning of Little League Baseball, soccer, volleyball and softball our Parks Team has been very busy prepping the field for league play and maintaining throughout the week to keep up with the robust usage. We are currently working closely with finance to put out an RFP for park door security upgrades and hope to move forward with this project in the very near future.

As we leave Winter behind and began to venture more and more outdoors as Spring approaches, we encourage everyone to get out and enjoy lunch or just a casual stroll in your nearest park.

New trees are being planted at the arboretum, around the community center pond, by Boutee Tree, this week. The trees will add some much needed beautification to the area.





Public Works

TRAINING

Public Works Supervisors, Foreman and Managers attending the UGA Carl Vinson institute For Local Government Management Training. The training will take 6-8 months to complete in Canton GA. First class group project begins March 14th at The Children's Haven, 1083 Marietta Hwy, Canton, GA 30114. Next round of classes with new staff members attending begins April 14th at Marietta Cobb County Water Authority Training Center.

Fleet Maintenance staff completed the 609 ASE Certification for Air Conditioning refrigerant last week.

Public Works Staff in all departments will all attend training by the end of the physical year, which will include electrical, trench safety, flagging , roadway construction setup, competent persons, and state certification classes.

BUILDING/GROUNDS DIVISION

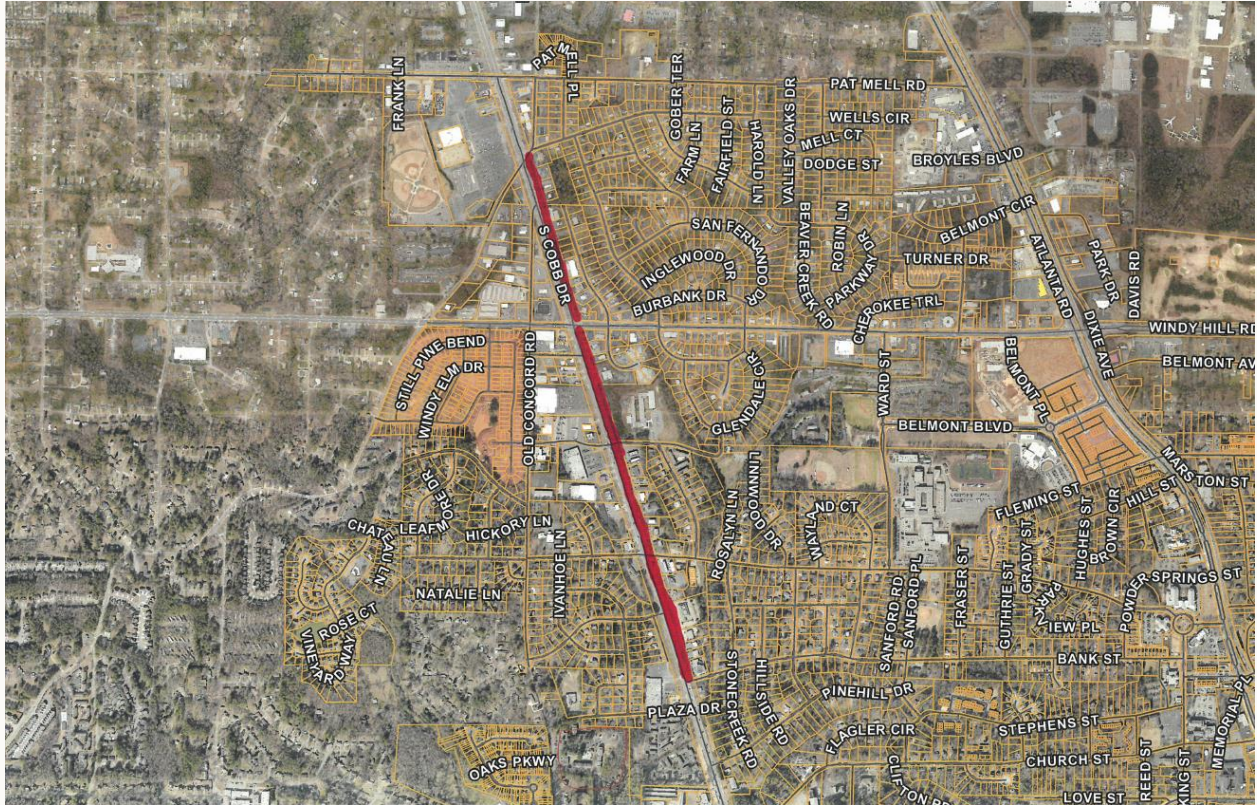
Building and Grounds Division is currently under way with full roof replacement at Public Works Facility. Pending item gutters and downspouts. **Project 90% complete.**

Roof Repair at Fire Station 3 has been completed.

WATER /SEWER DIVISION

Water/Sewer Division is currently grading sewer infrastructure with our sewer sonar equipment that grades the condition of the pipe and capacities of flow, this technology cuts down on cost of fuel and repairs and maintenance to our emergency sewer equipment such as our Jett Truck And video inspection equipment. Staff will grade a Council Ward and the areas that need attention will be addressed with jet truck and video inspection to determine what needs to be done to correct the issue. This project is taking place in Ward 4 that is currently **65% completed.**

Phase 2 of the South Cobb water main install from Banks Street to Benson Poole is in design phase. Crews on site surveying for design process this week.



Crews working on raising valves and manholes that were lowered for the resurfacing throughout the city. **Project 90% complete.**

WATER /SEWER DIVISION

Sanitary Sewer Outfall Sub-Basin 3 project: Pipe lining has been completed from Elizabeth Street to Lochlomand Lane. Temporary roadway and piping being removed, landscaping and permanent fencing has begun. **Project 85% complete.**

Church Street Water Main Project: Contractor has next phase of the project to start at Davis Street, this area will require detour plan to move water line to other side of the roadway due to restrictions of right of way access and utility conflict. **Project 60% complete.**

Windy Hill Road Water Sewer Modifications: Contractor RDJE has started video inspection of sewer main line to mark customer taps. This will be the beginning stages of water sewer installation for the overall Windy Hill Blvd project.

HIGHWAY/STREET DIVISION

Highway/Street Division has an ongoing sidewalk installation project underway on Powder Springs Street. This will connect other interior pedestrian transportation facilities. Project has been stymied by rainfall and is at **50% complete.**

Highway/Street Division has an ongoing sidewalk installation project underway on Old Spring Road. This will connect other interior pedestrian transportation facilities. Project has been stymied by rainfall and is at **50% complete.** Crews are continuing to repair Curb and Gutter.

SPLOST

Roswell Street Roundabout: Vertical Earth LLC contractor has been put on an 18 day hold due to the rain, this will give time for the Aggregate base to dry to start processes of paving. The center circle has been installed and paved. Approximately 50% of the sidewalks have been installed. Shoulders have been backfilled and temporary grassing has been applied. The project is about 65% complete. The project is still on schedule for a March completion depending on weather conditions.



Fire Department

Incidents

Fire-4

Medical- 45

Other- 51

Total- 100

Meet the Chiefs:

Fire Chief Roy Acree and Police Chief Joe Bennett spoke to members of the Cobb Chamber/ Smyrna Area Council, as well as Smyrna residents Thursday morning regarding priorities and initiatives for Public Safety.



Police Department

Total number of arrests:	36
Total number of citations issued:	175
Total number of calls for service:	1118
Total number of citation warnings	128
Total number of employees on limited duty:	1

Community Development

Type	#	Estimated Cost of Construction	Location
Building New/Residential	6	\$1,008,070	1-2877 Foster St 5-Highland Overlook
Building Remodel/Residential	11	\$228,754	3-Reroof 2-Interior 3-Remodel w/Addition 1-Accessory Structure 2-Demo
Building Remodel/Commercial	4	\$234,550	3-Remodel-2085 Lake Park Dr (Resident Center), 2425 Cobb Pkwy (Peoplelink) & 2440 Atlanta Rd 1-Reroof-1260 W Spring St (Market Village)
Electrical	1	-	-
Plumbing	2	-	-
HVAC	9	-	-
Signs	1	-	1-Wall Sign-4480 Cooper Lake Rd (Patrick Family Dental)
Grading	-	-	-

WEEKLY INSPECTIONS

Type	Number	# of Sites
All	235	115

NEW BUSINESSES

Name	Location	Home/Commercial	Description
ALE BEAUTY SPAY & AUTHENTIC BRAZILIAN WAX LLC	2550 COBB PKWY SE, STE 202	C	AESTEHEICIAN
JUST BRAIDS	2220 ATLANTA RD, STE 110	C	BEAUTY/BARBER SHOP
STREAM CHILDCARE ACADEMY	4425 S COBB DR, STE A	C	DAY CARE

Weekly Rental Report

March 5- March 11, 2020

	Resident	Non Resident	City Function	Allied Groups (Pro Bono)	Programmed Activity	Independent Contractor
Community Center						
Magnolia	1		1	1(SBA)		
Dogwood	2	1	1			
Jonquil	1	1	1			
Sunflower	1				1	
Azelea		1				
Tulip	2	1	1			
Daisy					4	
Lily		1				
Orchid	1	4	1			
Large Gym		1			2	
Small Gym		1			3	
Wedding Gazebo						
Brawner Hall						
Banquet Hall		1		1(Rotary)		
Studio A		1				
Studio B		1				
Conference						
Taylor Brawner House						
Reed House						
Aunt Fanny's Cabin						
Tolleson Day Room						
Pavilions						
Brinkley (2)						
Chuck Camp						
Church Street						
Cobb (2)						
Jonquil						
Lake Court						
Riverline (2)						
Rose Garden (2)						
Taylor Brawner (3)	2					
Tolleson (2)						
Whitfield						
Sports Fields						
Brinkley						
Chuck Camp					1	
Jonquil						
Riverline						
Tolleson					4	
Cobb						
Ward						
Totals	10	14	4		15	